

Estate services

Job Title: Estate Services Apprentice

Job Purpose:

To develop the skills and knowledge to assist in the delivery of an effective and efficient Estate Services to our customers.

Key Responsibilities

- To complete the Apprenticeship Training Programme (maximum of 3 years)
- To complete all relevant training and assessments associated with the apprenticeship within given timescales
- Under the guidance of senior colleagues, undertake Estate Services duties relating to the appearance and safety of our estates such as grass cutting, litter picking, spraying/weed killing, hedge trimming, fly tipping removal, Empty Home Gardens and any other estate service duties, as required
- Carry out allocated duties and record completion of works/findings via mobile device, paper-based records or line manager, including the reporting of any concerns
- Follow guidelines for the safe and appropriate use and condition of company-provided assets (i.e. vehicles, HHUs, tools, equipment, PPE etc.), and where required carry out daily checks of any machinery or tools before use reporting any defects to the supervisor
- Communicate as required on a regular basis with colleagues and management and attend any appropriate meetings and internal training
- Have a flexible approach in order to meet customer needs and service demands
- To offer an excellent service to our customers
- To comply with the Groups Health & Safety policy ensuring that all risk assessments, method statements, product information and COSHH data sheets are accurately followed
- To comply with the Group's customer service standards and Code of Conduct

The list is typical of the level of duties the post holder is expected to perform or be responsible for. It is not necessarily exhaustive and other duties of a similar type and level may be expected from time to time.

Training

- The successful candidate will be expected to complete a L2 Horticulture OR Landscape Construction Operative

Period

3
Years

