

# Joinery

**Job Title:** Joinery Apprentice

## **Job Purpose:**

To develop the skills and knowledge to assist in the delivery of an effective and efficient Joinery service to our customers.

## **Key Responsibilities**

- To complete the Apprenticeship Training Programme (maximum of 4 years)
- To complete a full range of joinery related tasks associated with the repair, preservation, maintenance and refurbishment of our properties (under supervision)
- To ensure risk assessments, method statements, product information and COSHH data sheets are accurately followed
- To comply with the Group's Health and Safety policy
- To comply with the Group's customer service standards and Code of Conduct to offer an excellent service to our customers
- To attend training and college as and when required
- Develop an awareness of specific access equipment to be used when working at height and use in accordance with method statements
- Develop excellent working relationships with colleagues and positively engage in team meetings
- Through training, carry out all tasks in a safe, efficient and timely manner
- Liaise with managers, customers and tradespersons as required
- Maintain a clean and tidy workplace

The list is typical of the level of duties the post holder is expected to perform or be responsible for. It is not necessarily exhaustive and other duties of a similar type and level may be expected from time to time.

## **Training**

- The successful candidate will be expected to complete a Level 2 & Level 3 Joinery Apprenticeship

## **Period**

**4**  
Years

