

Cyber security

Job Title: Cyber security apprentice

Job Purpose:

To develop the skills, knowledge, and practical experience required to support the delivery of effective cyber security services, while completing a recognised cyber security apprenticeship.

To gain practical experience across a range of cyber security activities within the apprenticeship framework, working closely with the Cyber Security Specialist and wider IT teams to support the day to day operation of cyber security services (under supervision), including:

Key Responsibilities

- To complete the Apprenticeship Training Programme (maximum of 2 years)
- Assisting with monitoring and reviewing security alerts, logs, and dashboards using approved security tools.
- Supporting the logging, tracking, and documentation of cyber security incidents, risks, and improvement actions.
- Helping to maintain accurate cyber security records, reports, and evidence to support audits, reviews, and compliance requirements.
- Supporting routine security tasks such as access reviews, control checks, and policy reviews.
- Assisting with cyber security awareness activity, including preparing guidance, communications, and training materials for colleagues.
- To develop an understanding of cyber security risks, controls, and best practice, and how these are applied within a live operational environment.
- To work in line with security policies, procedures, and standards, escalating issues appropriately to the Cyber Security Specialist.
- To build effective working relationships with colleagues, internal teams, and external partners, and understand how cyber security supports the wider organisation.
- To complete all learning, training, and assessments associated with the cyber security apprenticeship within agreed timescales.

The list is typical of the level of duties the post holder is expected to perform or be responsible for. It is not necessarily exhaustive and other duties of a similar type and level may be expected from time to time.

Training

- The successful candidate will be expected to complete a L3 Digital Support Technician Apprenticeship.

Period

2
Years

