



# Aspire application form

Fill in this form to apply for an  
Aspire grant of up to £500.

# Application form

Please fill this application form in full, with as much detail as possible. Do not leave any sections blank.

## Section 1

### Your details

Your full name:

---

Name of group / organisation:

---

Address:

---

---

---

Telephone number:

---

E-mail address:

---

Website:

---

Main contact:

---

Position in group / organisation:

---

Contact details for correspondence (if different from above):

---

---

Social media details for group / organisation:

---

---

---

---

Please tick which of the following best describes your group/organisation.

☐ **Formal** – an organised group that has a governing document in place and usually an elected committee or volunteers who carry out specific roles.

---

☐ **Informal** – a group of unpaid people without a committee who want to organise an activity/event etc.

---

Please tell us briefly what your group or organisation does and tick what category best describes your group or organisation.

---

---

---

☐ **Community project** – events and projects set up and support for existing groups

---

☐ **Youth projects** – projects and activities designed and delivered by young people

---

☐ **Inclusion projects** – addressing issues around digital, social and financial inclusion

---

☐ **Environmental projects** – improvements to the area around your home or neighbourhood

---

☐ **Health and wellbeing** – projects that tackle health and wellbeing issues

---

Does your organisation have  
Public Liability Insurance? (please tick) ☐ Yes ☐ No

---

Does your organisation have  
Employers' Liability Insurance? (please tick) ☐ Yes ☐ No

---

If your group works with children,  
young people or vulnerable adults,  
do you have a Safeguarding Policy in  
place? (please tick) ☐ Yes ☐ No

We may be able to signpost your group/organisation to obtain more information.

## Section 2

### Details of your project/activity and cost

How much are you requesting from Aspire?  
(up to a maximum of £500)

£

Total match funding secured\*  
(please provide details below)

£

Total cost of the project/activity/resources

£

\*Match funding – please advise who you have approached,  
the amount requested and when a decision will be known.

Who else have you approached?

How much have you requested?

Date you will have a decision, if successful:

Please provide a description of your project/activity and what you intend  
to use the funding for if successful.

If you plan on using a supplier, please provide their details below.

Please tell us why we should fund this activity (for example, why is there a  
need for it?)

Please provide a breakdown of what the grant funding will be used for (including, for example, hire costs, furniture, equipment, resources, etc)

Item/description	Cost (£)
<b>TOTAL</b>	

When will your project/activity start?

Where will your project/activity take place?

How many people will it benefit?

How many are Gentoo customers?  
(this is required for our monitoring purposes)

Have you or your group/organisation received an Aspire Grant previously? (please provide details of when, what for, and how much)

Do you work for Gentoo or are you related to any member of staff, Board or Committee member of Gentoo? (please tick)

☐ Yes    ☐ No

---

If yes, please state name and relationship.

---

## Declaration

I confirm that I am authorised to sign this declaration and confirm to the best of my knowledge that all answers to the questions on this form are accurate.

I understand that additional information may be requested at any stage of the application process and I may be asked to attend and present my application in front of a Customer Panel.

Signature:

---

Position:

---

Please check that you have completed all of the questions on the application form.

**Please send your completed application form to the office below  
or email it to [customerinvolvement@gentoogroup.com](mailto:customerinvolvement@gentoogroup.com)**

### **Head Office**

Emperor House

2 Emperor Way

Doxford International

Business Park, Sunderland

SR3 3XR

**0191 525 2760**

